

KWPOA Winterization Checklist

Entrance

- Verify Vacuum Breaker for Sprinkler system is cold-water, and all aboveground lines are insulated. (Landscape typically responsible.)

Clubhouse

- 1: Shut-off water to clubhouse at meter.
- 2: Set heat to "On" and 65 degrees F.
- 3: Open hot and cold valves at kitchen sink.
- 4: Open hot and cold valves in both bathrooms.
- 5: Open all outside hose bibs (valves) and disconnect and drain any hoses.
- 6: Open cold-water valve for drinking fountain.
- 7: Open shower heads for 2 minutes each.
- 8: After 30 minutes close all valves except kitchen sink.
- 9: Check external pipe insulation, repair/replace (spare in attic) as needed.
- 10: Install Insulated cap (stored in Pantry) on North hose bib.

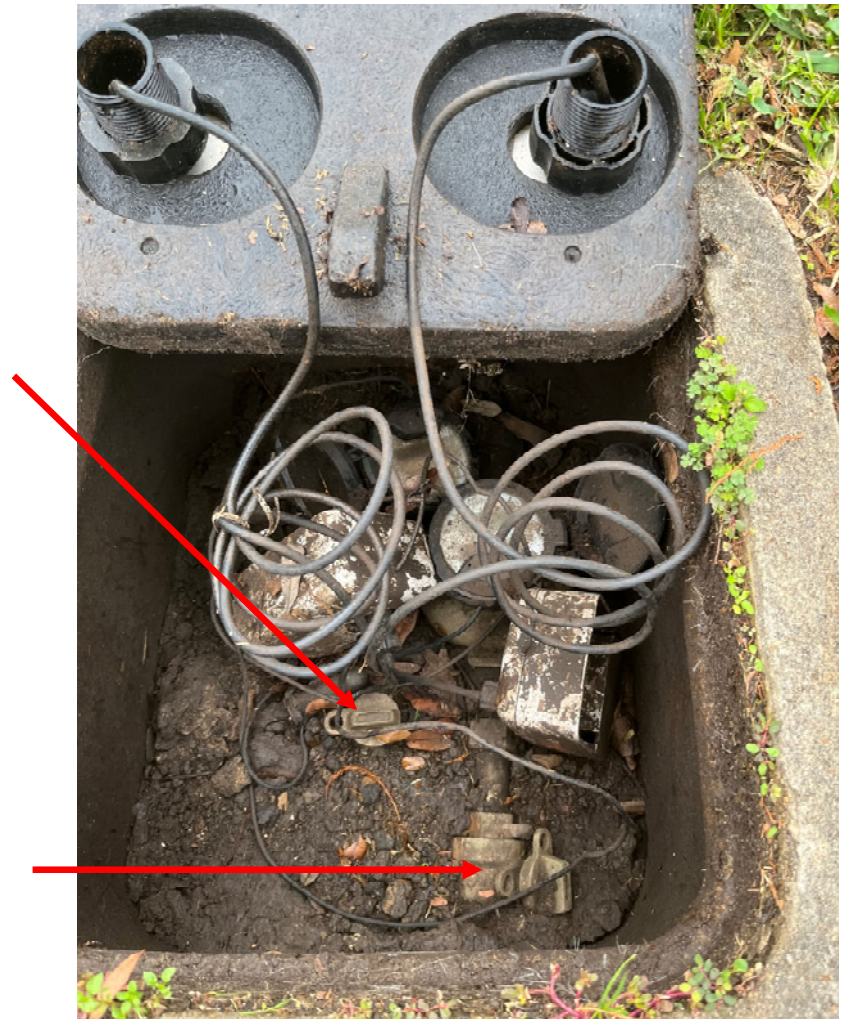
Item 1 Reference



Water Meter Box

Clubhouse Meter Valve
Valve (Currently Closed)
ONLY Close this valve

Pool Meter Valve
(Currently Open)
Leave this valve
OPEN



Item 5 Reference

South Side



East Side



North Side



Hose bibs

Item 6 Reference



Water Fountain
Valve



Item 9 Reference



Clubhouse Water Inlet

Sprinkler Vacuum Breaker

Pool Water Inlet

Water fill line to pool

